## Worksheet: The Right Team for the Job

Using your knowledge of the three types of teams (Traditional, self-directed, or e-team), determine which type(s) of team are appropriate for the tasks and scenarios below.

It may be appropriate to list more than one type of team.

List your reason(s) for your decisions.

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| **TEAM GOAL** | **MEMBERS** | **TEAM TYPE?** | **REASON(S)?** |
| Define a new travel expense policy and recommend the implementation process | Existing employees |  |  |
| Recommend how to reduce the cost of scrap at a manufacturing company | Existing employees |  |  |
| Plan and implement an upgrade to Lotus Notes email software at a global law firm | Existing employees and contractors |  |  |
| Organize and manage a fundraising benefit at a non-profit organization | Home-based volunteers working with staff |  |  |