## Recommended Reading List

Bolles, R. (2007) *What* *Color Is Your Parachute? 2008: A Practical Manual for Job-hunters and Career-Changers*

Casperson, D. (1999) *Power Etiquette: What You Don’t Know Can Kill Your Career*

Hansen, K. (2004) *A Foot in the Door: Networking Your Way into the Hidden Job Market*

Hoevemeyer, V. (2005) *High-Impact Interview Questions: 701 Behavior-Based Questions to Find the Right Person for Every Job*

Kalil, C. (1998) *Follow Your True Colors to the Work You Love*

Kennedy, J. (2008) *Cover Letters For Dummies*

Lorenzo, D. (2006) *Career Intensity: Business Strategy for Work Place Warriors and Entrepreneurs*

Martin, C. (2003) *Boost Your Interview IQ*

Morem, S. (2005) *How to Gain the Professional Edge: Achieve the Personal and Professional Image You Want*

Poore, C. (2001) *Building Your Career Portfolio*

Straub, C. (1996) *Creating Your Skills Portfolio: Show Your Accomplishments*

Whitcomb, S. (1998) *Resume Magic: Trade Secrets of a Professional Resume Writer*